Education Officer

Cuerden Valley Park

The Visitors Centre

Berkeley Drive

Bamber Bridge

PRESTON

PR5 6BY

Tel: 01772 324436

Website: [www.cuerdenvalleypark.org.uk](http://www.cuerdenvalleypark.org.uk)

E-mail: education@cuerdenvalleypark.org.uk

**VISIT BOOKING FORM**

|  |  |
| --- | --- |
| **Programme:**  | **Date of Visit:** |
| **Contact Name:**  | **Adult in charge on day:** |
| **School/group Name:** |
| **Address:** |
| **Telephone Number:** |  |
| **E-mail Address:** |
| **Year Group:** | **Number of Adult Helpers \*** | **Number of Children:** |
| **Is this trip linked to a unit of work in school?****Please specify Unit and indicate if the trip is an introduction to the unit or consolidation*****e.g. Rivers - children will have had introduction to river processes before the trip*** |
| **Any Special Requirements (for example SEN):** |
| **Permission to take Photographs of Children for Publicity Purposes:** **YES / NO** |

**\*Adult:children ratios – 1:6 ALL GROUPS FOR WATER BASED ACTIVITIES**

**1:10 Y4 and above / 1:6 Y3 and below**

**Please ensure you have signed and dated this form before returning by email to the above address.**

**Where did you hear about us?......................................................................**

**By signing this form you are agreeing to our standard Terms & Conditions set out below.**

**Signed ……………………………………………………………..………..Dated……………………………………..…….**

**Terms & Conditions**

**Trips cancelled with less than 4 weeks’ notice (including holidays) will be invoiced for the full amount of the trip, Under 6 weeks will be invoiced at 50%. This notice gives us enough time to allow another school to come on that day.**