



CUERDEN VALLEY PARK.,
VISITOR CENTRE, BERKELEY DRIVE, BAMBER BRIDGE, PRESTON PR5 6BY
TELEPHONE: 01772 324436 EMAIL: admin@cuerdenvalleypark.org.uk
www.cuerdenvalleypark.org.uk

JOB DESCRIPTION

JOB TITLE: Grounds Maintenance Operative

RESPONSIBLE TO: Parkland Manager

RESPONSIBLE FOR: Volunteers

LOCATION: Cuerden Valley Park

PURPOSE OF ROLE:

To assist the Ranger Team in the day to day maintenance and presentation of the public areas of the Park.

To provide a safe and clean visitor experience, ensuring the Park remains a high quality visitor destination and excellent model of countryside management.

MAIN RESPONSIBILITIES:

- To assist the Ranger Team by carrying out a broad range of practical tasks on a daily basis including:
 - Grass cutting and management
 - Litter picking and bin emptying
 - Routine repairs to park infrastructure (signs, gates, fences, steps, benches)
 - Emptying car park meters
- To operate and maintain a range of equipment and machinery (e.g. mowers, strimmer) and vehicles (e.g. 4x4, tractor, trailer, ATV) in order to carryout practical tasks efficiently and safely.
- Act as an ambassador for the Trust, providing a welcoming presence to the visitors, tenants and volunteers within the Park.
- Assist with the setting up, running and breaking down of events in the Park such as farmers' markets.

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- To participate in the duty rota to provide Ranger team cover at weekends and bank holidays.
- To carry out practical work in line with the Cuerden Valley Park Trust Health and Safety Policy and Risk Assessments.

PERSON SPECIFICATION

The table below sets out the essential criteria necessary to undertake the duties and responsibilities of this post. Candidate selection will be made against all the criteria to determine the best fit overall for the role.

There are some elements of the role for which specific training and induction will be required and this will be provided to the successful candidate.

Experience	Essential	Desirable
Practical grounds maintenance work and estate duties	✓	
Supervising volunteers/ student placements		✓
Engagement with the public	✓	

Knowledge	Essential	Desirable
Practical horticultural and rural estate maintenance methods	✓	
Countryside, horticulture or other relevant further education qualification	✓	

Skills	Essential	Desirable
Able to communicate effectively with a wide range of people	✓	
Full UK driving licence	✓	
Grounds machinery including mowers and strimmers	✓	
Pesticides (PA1, PA6a)		✓
First Aid at Work		✓
ATV certificate		✓
Tractor and trailed implement (mowing deck)		✓

Personal Qualities	Essential	Desirable
Commitment and enthusiasm for outdoor work	✓	
Self-discipline, confidence with an assertive and friendly manner	✓	
Confident dealing with visitors offering a welcome and informative experience.	✓	

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A positive and mature approach, demonstrating a willingness to be supportive of others using tact and diplomacy	✓	
Self-starting ability to work with minimum supervision as well as co-operate as part of a team	✓	
Able to work in all weathers outdoors and meet the physical demands of the role.	✓	

TERMS & CONDITIONS:

SALARY: £19,012 paid monthly by BACS transfer on the 25th of the month.

HOURS OF WORK: Full time (based on 37.5 hours) over 5 days (Mon-Fri). There will be a requirement for regular weekend working on a rota basis. Time off in lieu of extra hours worked will be given.

PENSION: After the probation period, the post holder will be eligible for employer's contributions of 5% to a private pension scheme providing the employee contributes at least 3%.

CONTRACT: This is a regular, permanent contract.

PROBATION: There is a six-month probationary period for this post.

PAID LEAVE: 23 days per annum initially pro rata (excluding public holidays).

BACKGROUND INFORMATION:

This is a very practical role which will involve spending the majority of the working day out in the Park undertaking a variety of daily tasks.

The Park is a very popular, heavily-visited local amenity and you will encounter visitors during most of your work, and you will represent our brand and reputation.

As part of our outreach, education and engagement strategies, we hold many small events that call upon the services of the Ranger Team in their setting up and running.

The Park is a haven for wildlife and we have a number of exciting projects that will enhance the conditions for nature conservation and better conserve and maintain the Park to reduce our impact on the natural environment and there will be scope to be involved in these projects and areas of work.

The Ranger Team is headed up by a newly-appointed Head of Department and there is a wealth of skills and experience within the team who will support and encourage your training and development.

Cuerden Valley Park Trust prides itself on its staff and volunteers and there is a positive, supportive working environment within the whole team.

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