



Cuerden Valley Park, Visitors Centre, Berkeley Drive, Bamber Bridge, Preston PR5 6BY  
[www.cuerdenvalleypark.org.uk](http://www.cuerdenvalleypark.org.uk)

2nd October 2020

Dear Member

Please find enclosed your agenda for the forthcoming Annual General Meeting of the Cuerden Valley Park Trust.

Details concerning the meeting and copies of the Annual Accounts and the Managers Report will be posted on our website 14 days prior to the meeting for you to look at beforehand. Please cast your eye over both these documents before the meeting as there will be only a short presentation from the Auditor about the accounts and a question and answer session with the General Manager.

Those who inform me of their intention to join the meeting will receive an email link and instructions on how to join the video conference prior to the meeting.

If you are unable to attend please give your apologies by Friday 23rd October 2020.

If you have any queries then please phone me at the Park Office, my hours are 8 till 4 on Monday, Wednesday and Friday.

Yours Faithfully

**John Phillips**  
**Company Secretary**  
**Enc.**

Main Office Telephone: 01772 324436

email: [admin@cuerdenvalleypark.org.uk](mailto:admin@cuerdenvalleypark.org.uk)

CUERDEN VALLEY PARK TRUST  
Registered Office: 4 Southport Road, Chorley, Lancashire PR7 1LD  
The Trust is a registered charity No 1002888. The Trust is limited by guarantee No. 1994107