

**Company Number**  
1994107

**CUERDEN VALLEY PARK TRUST**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2020**

**Registered Charity Number: 1002888**

# CUERDEN VALLEY PARK TRUST

## CONTENTS

	<b>Page</b>
Trustees' report	1 to 8
Auditors' report	9 to 11
Statement of financial activities	12
Balance sheet	13
Notes to the financial statements	14 to 22

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

The Trustees, who act as Directors for the purposes of company law, present their report, which also incorporates the Directors' report as required by company law, and the financial statements for the year ending 31 March 2020.

**Reference and administrative details**

Cuerden Valley Park Trust is a registered charity, number 1002888, and is a company limited by guarantee, registration number 1994107, incorporated in England and Wales. The address of the principal office is: Cuerden Valley Park Visitor Centre, Berkeley Drive, Bamber Bridge, Preston PR5 6BY and the Company's registered office is: 4 Southport Road, Chorley PR7 1LD. The Park's website is [www.cuerdenvalleypark.org.uk](http://www.cuerdenvalleypark.org.uk)

**Trustees:**

The Trustees who served during the year and were serving on the date of the approval of this report are:

Mr. Peter Wagstaff (Co Chairman)	Dr. Ann Service
Mr. Lawrence C Hayton	Mrs. Susan Marsden
Mr. Glenn W Sutton (Co Chairman)	Mrs. Maureen Hesmondalgh
Mr. Vipul Patel	Mr. Stuart Nelson
Cllr. Neville G. Whitham (CBC Councillor)	Mr. Donald Gardner
Mr. David Beattie	

Other Trustees who served during the financial year 2019-20:

Mrs. Jean Stainton	Ms. Shelley Booth
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The Trustees would like to record their grateful thanks to their late colleague Mrs. Jean Stainton for her service to the Trust and would like to pass on their best wishes to her family.

The Trustees delegate the day-to-day management of the Trust to the General Manager. The Trust employs four park rangers, a part time Office Manager, who also acts as Company Secretary, an Operations Manager who runs the Café and Visitor Centre, a part time Marketing Officer and a part-time Education officer. The Trust employs or uses the following:

Bankers - The Co-Operative Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT & Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne NE3 4PL

Accountants and Auditors – R. P. Smith & Co. Ltd. T/A John Goulding & Co, 2 Southport Road, Chorley PR7 1LB.

Solicitors - Kevills, Astley House, 5 Park Road, Chorley PR7 1QS. & Napthens, 7 Winckley Square, Preston PR1 3JD.

Investment Advisors - Sanlam Private Investments (UK) Limited, Bank House, 55 Main Street, Kirkby Lonsdale, Cumbria. LA6 2AH

**Structure, governance and management**

Cuerden Valley Park Trust is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 28 February 1986.

The Articles of Association provide for no less than four and not more than fifteen Trustees, of which at least one, but never more than half, shall be a Member or Official of Chorley Borough Council. In practice Chorley Borough Council nominate one councilor, usually from a ward local to the Trust. Other Trustees' appointments are confirmed at the AGM by the members under the normal Companies Act rules.

The Trust actively advertises locally for new Trustees who must submit an application form and CV for review by the existing Trustees. Following an informal meeting with the Chairman and Company Secretary, the potential Trustees are provided with a copy of the Trustees Handbook together with pertinent literature from the Charities Commission. They are then invited to observe at the next Trustees meeting(s), and having confirmed their willingness to stand, the Trustees will vote on their appointment.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

Following their appointment new Trustees are allocated a mentor from the existing Trustees and are invited to meet the staff, to inspect the workshops etc and to observe operations in the Park. The current training policy is that all Trustees should attend at least one annual training session given by an external organisation to keep up to date with charity developments and to develop trustee skills. All Trustees give their time voluntarily and receive no benefits from the Trust. However, the Trust does fund an indemnity insurance policy for all of the Trustees as a precaution in case any potential liabilities may arise from their actions.

The Trustees meet bi-monthly to manage the affairs of the Trust and are responsible for funding, finance, risk management, governance and long-term strategy. The General Manager and staff are responsible for the day-to-day management and its advance planning, working with the Friends, volunteers and stakeholders, and advising the Trustees.

**Remuneration**

The remuneration for the key management position of the General Manager has been established by consulting various sources such as job websites to confirm the current market rate for the role and these sources are also used to check the figure on a periodic basis. The level of salary is reviewed annually by the Trustees to take account of market trends and current inflation rates. However, in recent years the salary level has also been increased to reflect the greater workload now entailed in the position.

**Risks**

The Trustees have assessed the major risks to which the charity is exposed, in particular those relating to public liability, operations and finance of the Trust. The risks are prioritized in terms of their impact and likelihood of occurrence. The risk register is reviewed by the General Manager regularly and tabled at Finance Committee meetings. The principal risks are:

- Potential impact of Covid 19 on the Trust's income streams, cashflow and business model.
- Financial sustainability in light of the inadequate original endowment
- Serious event at Clayton Brook Reservoir

The Trust takes safeguarding of children and vulnerable adults seriously and a Trustee is appointed as safeguarding lead. During this year there were no reported safeguarding incidents.

**Objectives and activities**

The charity's object and principal activity is to advance the education of the public and provide for the recreation of the public by provision of parkland in the boroughs of Chorley and South Ribble.

In furtherance of the above, the charity has the following main powers:

- a. To promote and preserve Cuerden Valley Park for the benefit of the public.
- b. To acquire equipment for the maintenance of the Park and to carry out works for the improvement and development of the Park.
- c. To provide educational and lecturing facilities at, and tours of, the Park.

To achieve its legal purpose, the Trust aims to maintain the Park to high standards so that it is an accessible, safe, and attractive resource for all users. Within the physical setting of the Park informal recreation, educational activities, health promotions, wildlife protection and enhancement all take place within the open air and in natural surrounds. Pedestrian and cycle access to the Park is free but car park charges apply and these represent a significant part of the Trust's income. There are 28 pedestrian entrances and five small car parks.

The objectives for this past year were:

1. Set a balanced budget and closely monitor performance against this.
2. Initiate a review of the Park Strategy.
3. Improve the income and profitability of Cuerden Valley Café Ltd.
4. Explore the options for major grant awards to develop the Park.
5. Increase the income from Lower Wood End Farm and explore the options for redevelopment.
6. Increase the overall income for the park through fundraising and events.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

7. Fulfill the management plan in all routine matters.
8. Achieve a Green Flag award.
9. Review the investment policy and its delivery.
10. Deliver and improve the education programme so that it maintains its relevance and popularity.
11. Ensure the Visitor Centre is maintained in accordance with the Living Building Challenge principles.
12. Encourage greater involvement of Friends and volunteers in activities which support the Park.
13. Deliver at least one Trustee training session.

These objectives were to be achieved by the General Manager using the resources available, with bi-monthly review by Trustees. The Trust's aim each year is to run in a manner that will enable the maintenance of its capital resources as far as possible, which will in turn help to ensure the park's long-term viability.

**Public benefit statement**

The Charity Trustees confirm that they have complied with their duties in delivering public benefit in accordance with the Trust's Aims and for the purposes of the advancement of education, the advancement of citizenship, the advancement of heritage and the advancement of environmental protection and improvement. They have had due regard to the guidance on public benefit published by the Charities Commission in exercising their duties. The charity's work on the preservation and improvement of the park's facilities ensures the public is able to benefit from access to the park and take part in any activities that further its aims.

**Achievements and performance**

The continued existence of the park has enabled its users to benefit from its facilities and the activities that the Trust carries out.

**Education**

Our curriculum-led education programme is highly regarded by teachers across Lancashire and Greater Manchester and we are designated as a 'safe site' by education authorities. This year 1390 children from 44 schools enjoyed learning outside in Park regardless of the weather. In addition to this the education officer ran a series of 9 Forest Camp days during the school holidays in partnership with Woodsage Outdoor Education. Approximately 215 children attended these.

In April 2019 the Tree Spirit Trail was launched with funding from Lancashire Environmental Fund and Tesco Bags of Help, focusing on educational display boards and carved tree spirits around the historic Pinetum.

**Health & wellbeing**

In 2019 the Trust took over the Cuerden Health Walks from Chorley Borough Council as funding from the Ramblers' Association ran out and the Council withdrew from supporting these. The Trust continues to operate these Walks without funding or charging to participate. They are aimed at encouraging less active or isolated people to get out and enjoy the Park and get some gentle exercise. The programme was launched in 2010 and is run every Tuesday and Thursday with average of 40 people taking part.

The Trust continues to host a 5km parkrun every Saturday which attracts an average 150 runners, organized by an Event Director and volunteer marshals in association with Parkrun UK.

**Conservation & maintenance**

The tenth application for the Green Flag Award was completed in January 2019 and the Trust received the award in July 2019 at a celebratory event on the Wirral. The award is a benchmark for the standard and quality of park management. The tenth application was submitted in January 2020 and due to Covid-19 the assessment and announcement of results has been delayed.

The routine maintenance work of grass cutting, cutting back of trees and shrubs, litter picking, ranger duties and safety inspections were within the parameters of the work plan. Increased use of the park by visitors is accelerating the wear and tear, and reflects national trends for greater demand to access greenspace set against loss of countryside to development. This development, in addition the impact of climate change, is bringing increased surface water run-off and flooding which causes erosion to the riverbank and paths.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

The programme of refurbishments, replacements of steps, handrails and footbridges, has fallen behind and although public safety is paramount and essential work is prioritised, there is a deficit in resources needed to maintain the park to high standards.

The Trust continues to maintain the Reservoir and the legal requirements for inspection and annual qualified supervision are adhered to.

Woodland management is carried out both in house and with contractors, and through partnership with Myerscough College arboricultural students. The Trust continues to sell firewood to the public as a bi-product of the woodland management.

#### Fundraising

The Trust carries out fundraising throughout the year which strong emphasis on events.

The Cuerden Valley Fair held in May 2019 was affected by poor weather in the morning and although remaining popular with visitors, did not produce any profit. 2019 saw the introduction of a Circus performing six times over two days with shows aimed at younger families. This event proved popular and the intention is to repeat it in 2020. A series of three 10km runs were organised during summer evenings in partnership ID Coaching.

A number of smaller seasonal community fundraising events were held during the year, including Spooky Walks at Halloween, Easter trails, Reindeer Trail and Santa's grotto. All of these events are ticketed and pre-booked in order to manage visitor numbers and car parking. A number of wildlife-based events were held including bluebell walks, bat detectives, dawn chorus and winter birdwatch.

#### Visitor Centre

In February 2018 the Trust moved into the new Visitor Centre. The Trust had previously rented space in The Barn, which is the headquarters office of the Wildlife Trust for Lancashire, Manchester and North Merseyside, which the Wildlife Trust holds on a long peppercorn lease from the Park Trust. Since the move, the Trust has successfully launched a Café (trading as Cuerden View Café) and the success of the first year trading was repeated and improved in this past year, anchoring the business and attracting many loyal repeat customers. The new Visitor Centre has had a transformational effect on the Park over the last 24 months, with visitor numbers visibly increasing with the added attraction of the high-quality food and beverage offer to accompany a walk or trip out in the park. In addition, this has led to increased public awareness and social media engagement, and increased popularity of our events programme with most selling and out and over-subscribed.

The Trust leases part of the building to its wholly owned trading subsidiary, Cuerden Valley Café Ltd, to run the café business. As the business expanded, a restructure was carried out in July 2019 and an Operations Manager was employed by the Trust to manage the Visitor Centre and the Café, with responsibility for up to 20 additional café staff.

#### Car parks

The Trust has outsourced car park management and uses solar powered ANPR camera enforcement which has improved the revenue performance of parking and reduced anti-social behavior and littering out of hours. Car parking income is the largest and most cost-effective source of income for the Trust.

#### Volunteering

Volunteers are essential to the success of the Park and Trustees are grateful for all the time and skills, which are given to the Park. Volunteering spans every area of activity including administration tasks in the office, assisting the Education Officer with school groups, setting up the monthly Farmers' Market, and working alongside the Rangers to maintain the park. The Ranger's host monthly Conservation Sunday's and Orchard Gardening days, focusing on specific tasks and an ideal starter day for anyone thinking of getting involved in the park. The number of general volunteer days for the year is 748 which is worth the equivalent of 3 FTE staff, or a value of £60,000.

#### Friends of Cuerden Valley Park

The number of Members of the Trust (Friends) increased by 32 over the year and now stands at 177. After many months of consultation and planning, the Friends group merged with the Trust at the Trust AGM in October 2019. A new Membership (Friends) Committee was established with 3 Trustees co-opted and the remaining 9 places filled by Members. The existing Friends Chair, Treasurer and Secretary were re-appointed.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

The Friend's group assets were transferred to the Trust as restricted funds to be used for the purpose of funding specific projects and equipment for use in the park. During this year the Friends provided grants to the General Manager to fund new equipment including computers, hedge trimmer, and part-funded the construction of a new wooden bridge at Town Brow.

The Friends Committee held several walks and talks for members accessing private nature reserve areas and learning about elements of the flora and fauna present on the park. In August 2019 the Friends purchased branded deck chairs for the lawns outside the Visitor Centre to promote their work. In January 2020 the Farmers' Markets were rebranded as the Friend's Food & Craft Market with all donations going to the Friends restricted fund.

**Meeting our objectives**

The Trust has in general met its objectives for the year, not least of which was setting and meeting a balanced budget, thus halting a trend of previous year or planned and exceeded operational losses.

The General Manager continues to develop the team through a period of considerable increase in visitors, with a focus on building brand, reputation and positive visitor experiences in order to underpin fundraising efforts and income generating activities. He continues to work closely with the Trustees on strategic development opportunities, not least the development potential of Lower Wood End Farm, and the creation of an easement for sewer connection to serve adjacent housing development.

The completion of the Visitor Centre has had a positive impact on the Trust with increases in revenue from car parking and café profits to be expected in the next financial year. Overall, the progress made by the Trust during the year has enabled it to benefit the park's users and to move towards achieving its long-term objectives of financial sustainability.

The Trust's success has been affected by various factors, some of which, such as the impact of the Covid 19 pandemic, remain outside its control. The movement of the stock market continues to impact on our investments and the fall in the market performance this year has reduced the level of funds while maintaining the income yield. The climate has also had a major impact on results with good weather bringing in more visitors to the park and increasing income from parking and events, whereas poor weather has affected visitor numbers and income, even causing the failure of some events in previous years, with a negative effect on the Balance Sheet.

**Financial review**

The Statement of Financial Activities for the year is set out on page 12 of the Financial Statements.

The Trustees approve a detailed budget of income and expenditure prior to the start of each year as the basis for the programme of the work to be undertaken during the year. In this year the Trust set a balanced for the first time in several years, as expected profit donation from the trading company Cuerden View Café Ltd provided extra income to cover fixed operating costs.

The two areas that contribute the Trust's main sources of funds during the year and are therefore key to supporting the Trust's objectives, are car parking income, and trading company profit donation, which are key to supporting the Trust's objectives. The level of income from fundraising events has been unpredictable and affected by weather, and by the increasing costs of organizing these events safely.

The income that the Trust derives from the investment of the original endowment and subsequent small additions to unrestricted funds, continues to play an important and reliable part in the portfolio of income streams. However, the investment income is a much smaller percentage (12%) of annual income than was conceived when the Trust was founded. In order to aid budgeting and cashflow, the Trust has arranged for investment income to be paid in regular monthly amounts at a level which rides out any market fluctuations.

Overall, there was a planned increase in the income compared to previous year, mainly as a result of the additional income expected from the trading subsidiary. The level of expenditure budgeted for 2020 was lower than in the previous year when, after the completion of the Visitor Centre project, the Trust's aim had been to concentrate on the ongoing work on the park to bring this up to date. The work level in the 2020 year was expected to be less extensive and there were no major projects planned such as the bridge refurbishment work in 2019. The expenditure proved to be lower than originally anticipated however while at the same time the income level was also lower, mainly due to a reduced level of income from one off fundraising events during the year. Overall, however the Trust did achieve a breakeven position for the year as budgeted.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

The final result as shown by the Statement of Financial Activities however also reflects the movement in the investments during the year which is effectively outside the Trust's control and is therefore not included within the annual budget. The result also includes the annual depreciation charge on both the farm buildings situated in the park and the Visitor Centre which is also not included in the budget. The investments reflected a general downturn in the market towards the end of the year and the final net result as set out on page 12 of the accounts was a deficit of £116,550, due to the loss on the revaluation of the investments.

The Trust remained in a stable financial position at the year-end as shown by the Balance Sheet. The net assets total however had been affected by the reduction in the valuation of the investments at the year end. There were no other significant events however during the year that impacted on the results or the year end position.

**Reserves**

In March 2020 the Trust adopted a Reserves Policy to ensure adequate unrestricted free-cash is held to cover unforeseen eventualities, such as a drop in income or unexpected repair bills. The Trust set the level of reserves at between 3 and 6 months-operating costs (currently £820 per day). The funds set aside free-cash reserves at 31 March 2020 was £9,000 which is considerably less than the minimum required and sufficient for 11 days operating cost. Insufficient cash reserves is a significant risk to the Trust given the scale and breadth of its activities and liabilities and the Trustees are pursuing development plans to produce capital receipts that will address this risk.

Out of the total funds at the year-end of £3,340,873 as shown on the Balance Sheet, £184,593 represents restricted funds not available for general purposes. A further £1,793,790 represents the funds arising from the inclusion of farm land and buildings at valuation which cannot be disposed of without triggering the clawback provision from the Home and Communities Agency as set out further in the detailed notes to the accounts. The remaining balance of funds of £1,362,490 is mainly held as investments and other liquid assets for the purpose of the ongoing generation of income.

**Investment policy and return**

The Trustees are authorised by the Memorandum and Articles of Association to make and hold investments under the powers available in the Trustees Act 2000. These powers have been exercised on behalf of the Trust by the fund managers Sanlam Private Investments (UK) Ltd who were reappointed in March 2017. Currently the Trust does not constrain the investment policy with social, environmental or ethical matters. The investment policy is reviewed on an annual basis.

The objective of the charity investment policy is to maximise income consistent with maintaining the value of the capital in real terms. This has been implemented by investment in mainly fixed income and UK equities with some exposure to international equities, alternatives and cash but there has been a greater emphasis on investment in the US equity market in recent years to benefit from the more stable environment for investments and the greater capital growth within that market.

The Trust's aim was to generate income from its Portfolio during the year of about £32,000 but a higher return of £34,282 was achieved at an annual income yield of 2.82%, about the same as the return in 2018 and 2019. This return reflects the move into a greater exposure in the US equity market where the level of income return tends to be lower while achieving a greater degree of capital growth.

After the improvement shown by the market during the previous year, there was a significant fall in the value of the Trust's investments in 2019/20. This was particularly affected by the uncertainty in the market in the weeks leading up to the year-end as a result of the increasing impact of the Covid 19 pandemic, although the market has improved again since the year end and a large proportion of the valuation losses have been recovered up to date. As a result of the general market reduction, there was a negative overall return for the Portfolio for the year of about 5% which was in line with the ARC Charity Balanced Asset Index, the benchmark used to measure performance by the fund managers.

The reduction in short-term deposits held by the Trust following the expenditure on the completion of the Visitor Centre's construction, led the Trust to recommence the withdrawal of the income generated by the Portfolio on a monthly basis from 2018. This has helped to supplement the income generated from other sources for funding the Trust's activities on an ongoing basis.



**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

**Plans for the future**

The Trust's principal continuing objective is to secure a long-term financial future of the Park. In the next 12 months the following aims have been set which will help achieve the long-term objective.

1. To maintain the park to the highest possible standards as an amenity for all
2. Manage the threat of Covid 19 and ensure the safety of staff, volunteers and public in everything we do
3. Set an Emergency Budget that minimizes the impact of Covid 19 on the Trust's financial stability
4. Ensure that Cuerden Valley Café Ltd remains commercially viable
5. Fully explore and apply for grant support to sustain the Park through Covid 19 and into the future
6. Progress with the disposal of Lower Wood End Farm to generate funds to maintain the Park into the future
7. Review the Park Strategy and Business Plan
8. Actively seek to recruit new Trustees and develop a succession plan for future governance.

At the time of writing, the Trust has survived the first phase of Covid 19 and the national lockdown with its finances intact. A healthy cashflow and emergency budget, along with several Government support packages has helped ensure we remain solvent.

Like many charities, there has been additional demand for our services during Covid 19 with huge increases in people visiting the park during lockdown bringing pressure on our resources, and causing additional wear and tear to the Park. This comes at a time when our income has been hit by closure of Cuerden View Café for three months, and reduced operating capacity due to social distancing; and by cancellation of all fundraising events with no commitment to a date to resume these activities. Covid 19 also caused us to suspend volunteering due to the need to protect all employees, and suspend all education activities. Many staff have been furloughed but most are now back to work albeit with some changes to their working patterns and duties.

In this context, many of the objectives for this next year reflect the impact of Covid 19 on the Trust's finances and activities. Maintaining the park to high standards remain a constant aim, and Trustees and General Manager recognise that there is considerable work to do here to catch up with the increased impact of visitors and climate change, against a backlog of conservation work.

**Trustees' responsibilities in relation to the financial statements**

The Trustees (who are also the Directors of the company for the purposes of company law) are responsible for preparing the Trustees' Annual Report, which also incorporates the Directors' Report for company law purposes, and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which they must not approve unless they are satisfied that the financial statements give a true and fair view of the state of affairs of the charitable company and of the profit or loss for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for maintaining proper accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**REPORT OF THE TRUSTEES OF  
CUERDEN VALLEY PARK TRUST  
YEAR ENDED 31 MARCH 2020**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

**Auditors**

The auditors, R. P. Smith & Co. Ltd. T/A John Gouling & Co., will be proposed for reappointment in accordance with Section 144(2) of the Charities Act 2011.

**Small company rules**

These accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Governing Instrument.

This report has been approved by the Board of Trustees and is signed on its behalf.

**Signed on behalf of the Board of Trustees**

**Peter Wagstaff, Joint Chairman of Trustees**

**Glenn W. Sutton, Joint Chairman of Trustees**

**Dated:**

## REPORT OF THE INDEPENDENT AUDITORS

### TO THE TRUSTEES OF CUERDEN VALLEY PARK TRUST

#### Opinion

We have audited the financial statements of Cuerden Valley Park Trust (the "Charity") for the year ended 31 March 2020 on pages 12 to 22 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's trustees those matters that we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusion relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **REPORT OF THE INDEPENDENT AUDITORS**

### **TO THE TRUSTEES OF CUERDEN VALLEY PARK TRUST**

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- we have not obtained all the information and explanations necessary for the purposes of our audit;
- the directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

#### **Responsibilities of the Trustees**

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will also detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also;

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

## **REPORT OF THE INDEPENDENT AUDITORS**

### **TO THE TRUSTEES OF CUERDEN VALLEY PARK TRUST**

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**R.P. SMITH & CO LTD**  
**Chartered Accountants**  
**& Statutory Auditor**  
**2 Southport Road**  
**Chorley**  
**Lancashire PR7 1LB**

**Dated:**

**CUERDEN VALLEY PARK TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES**

**FOR THE YEAR ENDED 31 MARCH 2020**

<b>62029 294809</b>	<b>Notes</b>	<b>Endowment Funds</b>	<b>Unrest- ricted Income Funds</b>	<b>Rest- ricted Income Funds</b>	<b>Total Funds 2020</b>	<b>Total Funds 2019</b>
		£	£	£	£	£
<b>Income and endowments from:</b>						
Donations and legacies	2	-	48,272	18,675	66,947	21,476
Other trading activities	3	-	71,297	-	71,297	92,967
Income from investments	4	-	35,610	-	35,610	37,718
Income from charitable activities:	5					
Promotion and preservation		-	90,815	-	90,815	80,417
Improvement/development		-	-	-	-	-
Educational activities		-	12,868	-	12,868	14,585
<b>Total income and endowments</b>		<b>-</b>	<b>258,862</b>	<b>18,675</b>	<b>277,537</b>	<b>247,163</b>
<b>Expenditure on:</b>						
Expenditure on raising funds		-	36,767	-	36,767	48,977
Expenditure on charitable activities:						
Promotion and preservation		-	174,470	-	174,470	211,605
Improvement/development		-	58,472	3,557	62,029	69,237
Educational activities		-	21,543	-	21,543	23,976
<b>Total expenditure</b>	7	<b>-</b>	<b>291,252</b>	<b>3,557</b>	<b>294,809</b>	<b>353,795</b>
Net gains/ (losses) on investments	12	-	(99,278)	-	(99,278)	67,824
<b>Net income/(expenditure)</b>	8	<b>-</b>	<b>(131,668)</b>	<b>15,118</b>	<b>(116,550)</b>	<b>(38,808)</b>
Transfers between funds	15	-	4,834	(4,834)	-	-
Gains/ (losses) on revaluation of fixed assets		-	-	-	-	(42,776)
<b>Net movement in funds</b>		<b>-</b>	<b>(126,834)</b>	<b>10,284</b>	<b>(116,550)</b>	<b>(81,584)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		1,201,138	2,081,976	174,309	3,457,423	3,539,007
<b>Total funds carried forward</b>		<b>1,201,138</b>	<b>1,955,142</b>	<b>184,593</b>	<b>3,340,873</b>	<b>3,457,423</b>

All of the above results are derived from continuing operations. There were no incoming resources attributable to geographical markets outside the United Kingdom (2019 none).

All gains and losses recognised in the year are included above.

The net loss for the year on ordinary activities for Companies Act purposes, which comprises the total income less expenditure for the year and realised gains (losses) on investments, was £7,614 (2019 net loss £51,568). The notes on pages 14 to 22 form part of these financial statements.

An analysis of the comparative figures for total funds for 2019 is set out in note 6 of the accounts.

**CUERDEN VALLEY PARK TRUST**  
**BALANCE SHEET AS AT 31 MARCH 2020**

		<b>2020</b>		<b>2019</b>	
	<b>Notes</b>	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		2,092,774		2,112,784
Investments	12		<u>1,147,729</u>		<u>1,278,211</u>
<b>Total fixed assets</b>			3,240,503		3,390,995
<b>Current assets</b>					
Debtors	13	39,120		29,619	
Cash at bank and in hand		<u>87,174</u>		<u>88,139</u>	
<b>Total current assets</b>		126,294		117,758	
<b>Liabilities</b>					
Creditors: Amounts falling due within one year	14		<u>25,924</u>	<u>51,330</u>	
<b>Net current assets</b>			<u>100,370</u>		<u>66,428</u>
<b>Total assets less current liabilities</b>			<u>3,340,873</u>		<u>3,457,423</u>
<b>The funds of the charity:</b>					
<b>Endowment funds</b>			1,201,138		1,201,138
<b>Restricted income funds</b>			184,593		174,309
<b>Unrestricted income funds</b>					
General funds		2,007,832		2,025,730	
Revaluation reserve		<u>(52,690)</u>		<u>56,246</u>	
<b>Total unrestricted funds</b>			<u>1,955,142</u>		<u>2,081,976</u>
<b>Total charity funds</b>	15		<u>3,340,873</u>		<u>3,457,423</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

For the financial year in question, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006; The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

These financial statements were approved by the Board of Trustees and authorised for issue on ....., and are signed on its behalf by:

**Peter Wagstaff, Joint Chairman of Trustees**

**Glenn W. Sutton, Joint Chairman of Trustees**

Company Registration Number: 1994107

The notes on pages 14 to 22 form part of these financial statements.

## CUERDEN VALLEY PARK TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

#### 1. General information

Cuerden Valley Park Trust is a registered charity, number 1002888, and is a company limited by guarantee, registration number 1994107, incorporated in England and Wales. The address of the Park office is: Cuerden Valley Park Visitor Centre, Berkeley Drive, Bamber Bridge, Preston PR5 6BY and the Company's registered office is: 4 Southport Road, Chorley PR7 1LD.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with the provisions of FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

#### 3. Accounting policies

##### (a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The parent, and group headed by it, qualify as small as set out in section 383 of the Act and the group is not ineligible as set out in section 384 of the Act. The accounts therefore present information about the charitable company as an individual undertaking and not as a group.

The charity meets the definition of a public benefit entity under FRS 102. The financial statements have been prepared under the historical cost convention except for the valuation of freehold land and buildings and investments which are shown at market value. The financial statements are prepared in sterling which is the functional currency of the entity.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The preparation of the financial statements may require the trustees to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities at the balance sheet date and the amounts reported for income and expenditure during the year. However, the nature of estimation means that the actual outcomes could differ from those estimates. The judgements that have had the most significant effect on the amounts recognised in the financial statements relates to the estimate of the useful economic lives of the various fixed assets in the accounts for the purpose of the depreciation charge and the allocation methods used for the apportionment of expenditure between the restricted and unrestricted funds. The carrying value of the fixed assets after depreciation is disclosed in the notes to the accounts.

##### (b) Fund accounting

Unrestricted income funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and that have not been designated for other purposes. Restricted income funds are funds subject to special conditions imposed by the donor and are not available for purposes other than those specified by the donor.

##### (c) Income recognition

Turnover is the amount derived from ordinary activities and is stated net of VAT. All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations and grants are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, when the income is deferred. Interest on funds held on deposit and loans to group undertakings is included when receivable and the amount can be measured reliably by the charity. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. Rental income is recognised in accordance with the period specified in the rental agreement.



## CUERDEN VALLEY PARK TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

#### 1. Accounting policies (continued)

##### (d) Expenditure recognition

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure has been classified under headings that aggregate all costs related to that category. Where costs cannot be attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Staff costs are apportioned between activities on the basis of time spent by the individual staff members. Premises expenses are apportioned on the basis of floor space used for the activities.

Fundraising costs and direct charitable costs, which comprise all costs identified as wholly or mainly attributable to achieving the objects of the charity, include staff costs, wholly or mainly attributable support costs and an apportionment of general overheads. Support costs include all expenditure not directly related to fundraising or charitable activities. Where applicable, such costs are apportioned to charitable activities on the basis of total direct costs. Governance costs represent the costs of audit fees and trustees' indemnity insurance.

##### (e) Pension costs

The Trust operates a defined contribution scheme through the government's Nest scheme for its employees in general and also pays contributions to the individual personal pension schemes of some employees. The pension charge represents the amount payable by the charity to the individual schemes for the year.

##### (f) Tangible fixed assets

Fixed assets are stated at cost less depreciation with the exception of freehold land and buildings which are stated at valuation less depreciation. Individual fixed assets costing £1,000 or more are capitalised at cost. Heritage assets are not capitalised where there is no reliable cost information or conventional valuation approach available.

The carrying values of tangible fixed assets are reviewed for impairment if events or changes in circumstances indicate that the carrying value may not be recoverable. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, over their expected useful economic lives as follows:

Land and Buildings	2% straight line
Motor vehicles	25% reducing balance basis
Equipment	25% reducing balance basis

##### (g) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year. The Trust does not acquire put options, derivatives or other complex financial instruments. Investments in group undertakings are accounted for at cost less impairment losses in the company's accounts as an individual undertaking.

##### (h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### (i) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of four months or less from the date of acquisition or opening of the deposit or similar account.

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**1. Accounting policies (continued)**

**(j) Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(k) Financial instruments**

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement.

**2. Donations and legacies**

	<b>2020</b>	<b>2019</b>
	£	£
Donations	66,947	21,476
Grants	<u>—</u>	<u>—</u>
	<u>66,947</u>	<u>21,476</u>

The Trust has also benefited from the services of unpaid general volunteers each year, the value of which is not recognised in the accounts. Further information regarding the contribution made by volunteers to the Trust's activities is set out in the Trustees' Report.

**3. Other trading activities**

	£	£
Income from various non-charitable trading activities	15,654	15,059
Income from fundraising events	18,415	36,704
Income from letting	34,348	39,829
Other income	<u>2,880</u>	<u>1,375</u>
	<u>71,297</u>	<u>92,967</u>

**4. Income from investments**

	£	£
Listed investments	34,282	35,658
Cash investments	161	250
Interest from group undertaking	<u>1,167</u>	<u>1,810</u>
	<u>35,610</u>	<u>37,718</u>

The investment income from listed investments includes income from non-UK investment assets of £16,137 (2019 £15,859).

**5. Income from charitable activities:**

	£	£
Income from charitable trading activities:		
Provision of parking facilities	86,258	75,822
Grants	4,557	4,595
Income from educational activities	<u>12,868</u>	<u>14,585</u>
	<u>103,683</u>	<u>95,002</u>

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**6. Statement of Financial Activities analysis of comparative figures**

	<b>Endowment Funds</b>	<b>Unrest- ricted Income Funds</b>	<b>Rest- ricted Income Funds</b>	<b>Total Funds 2019</b>
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	-	12,229	9,247	21,476
Other trading activities	-	92,967	-	92,967
Income from investments	-	37,718	-	37,718
Income from charitable activities				
Promotion and preservation	-	80,417	-	80,417
Improvement/development	-	-	-	-
Educational activities	-	14,585	-	14,585
<b>Total income and endowments</b>	<b>-</b>	<b>237,916</b>	<b>9,247</b>	<b>247,163</b>
<b>Expenditure on:</b>				
Expenditure on raising funds	-	48,977	-	48,977
Expenditure on charitable activities:				
Promotion and preservation	-	211,605	-	211,605
Improvement/development	-	65,680	3,557	69,237
Educational activities	-	23,976	-	23,976
<b>Total expenditure</b>	<b>-</b>	<b>350,238</b>	<b>3,557</b>	<b>353,795</b>
Net gains (losses) on investments	-	67,824	-	67,824
<b>Net income/ (expenditure)</b>	<b>-</b>	<b>(44,498)</b>	<b>5,690</b>	<b>(38,808)</b>
Transfers between funds	-	9,471	(9,471)	-
Gains (losses) on revaluation of fixed assets	-	(23,854)	(18,922)	(42,776)
<b>Net movement in funds</b>	<b>-</b>	<b>(58,881)</b>	<b>(22,703)</b>	<b>(81,584)</b>
Reconciliation of funds:				
Total funds brought forward	1,201,138	2,140,857	197,012	3,539,007
<b>Total funds carried forward</b>	<b>1,201,138</b>	<b>2,081,976</b>	<b>174,309</b>	<b>3,457,423</b>

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**7. Total expenditure**

	<b>Direct Costs</b>	<b>Support Costs</b>	<b>Total 2020</b>	<b>Direct Costs</b>	<b>Support Costs</b>	<b>Total 2019</b>
	£	£	£	£	£	£
<b>Expenditure on raising funds:</b>						
Salaries & wages	22,361	1,872	24,233	9,273	2,392	11,665
Fundraising events	6,178	-	6,178	17,957	-	17,957
Premises expenses	-	66	66	-	99	99
Depreciation	2,139	-	2,139	1,732	-	1,732
Equipment & maintenance	1,114	-	1,114	5,310	-	5,310
Telephone & stationery	377	443	820	1,127	476	1,603
Legal & professional fees	-	644	644	-	807	807
Promotional costs	1,447	82	1,529	466	63	529
Sundry expenses	-	490	490	-	397	397
Rates, light & heat	-	119	119	-	135	135
Governance costs						
Auditors remuneration	-	770	770	-	785	785
Indemnity insurance	-	93	93	-	38	38
Portfolio management fees	-	(1,428)	(1,428)	-	7,920	7,920
	<u>33,616</u>	<u>3,151</u>	<u>36,767</u>	<u>35,865</u>	<u>13,112</u>	<u>48,977</u>
<b>Expenditure on charitable activities:</b>						
<b>Unrestricted funds</b>						
Park contract work	11,257	-	11,257	40,268	-	40,268
Car park maintenance	8,232	-	8,232	5,285	-	5,285
Salaries & wages	144,734	12,411	157,145	146,174	17,754	163,928
Motor expenses	9,125	-	9,125	7,432	-	7,432
Premises expenses	1,504	436	1,940	2,495	733	3,228
Depreciation	13,982	-	13,982	16,738	-	16,738
Equipment & maintenance	5,860	-	5,860	15,596	-	15,596
General insurance	18,131	-	18,131	19,767	-	19,767
Telephone & stationery	-	2,940	2,940	-	3,535	3,535
Legal & professional fees	-	4,271	4,271	-	5,993	5,993
Promotional costs	-	540	540	12	466	478
Sundry expenses	-	3,242	3,242	292	2,951	3,243
Training	1,953	-	1,953	3,111	-	3,111
Rates, light & heat	4,524	786	5,310	5,545	999	6,544
Governance costs						
Auditors remuneration	-	5,107	5,107	-	5,830	5,830
Indemnity insurance	-	616	616	-	285	285
<b>Restricted funds</b>						
Equipment & maintenance	4,834	-	4,834	-	-	-
Depreciation	<u>3,557</u>	<u>-</u>	<u>3,557</u>	<u>3,557</u>	<u>-</u>	<u>3,557</u>
	<u>227,693</u>	<u>30,349</u>	<u>258,042</u>	<u>266,272</u>	<u>38,546</u>	<u>304,818</u>
Expenditure on raising funds	33,616	3,151	36,767	35,865	13,112	48,977
Expenditure on charitable activities:						
Promotion and preservation	153,858	20,612	174,470	184,846	26,759	211,605
Improvement/development	54,874	7,155	62,029	60,482	8,755	69,237
Educational activities	<u>18,961</u>	<u>2,582</u>	<u>21,543</u>	<u>20,944</u>	<u>3,032</u>	<u>23,976</u>
	<u>261,309</u>	<u>33,500</u>	<u>294,809</u>	<u>302,137</u>	<u>51,658</u>	<u>353,795</u>

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

<b>8. Net income/expenditure</b>	<b>2020</b>	<b>2019</b>
is stated after charging	£	£
Depreciation of tangible fixed assets		
- owned by the company	18,729	20,378
Auditors remuneration - audit fees	2,939	3,307
- other financial services	2,938	<u>3,306</u>
<b>9. Staff costs and numbers</b>		
Wages and salaries	162,631	160,688
Social Security costs	10,834	8,645
Employer's contribution to personal pension schemes	<u>7,913</u>	<u>6,260</u>
	<u>181,378</u>	<u>175,593</u>

No employee received employee benefits of £60,000 per annum or more. The total employee benefits of the Trust's key management personnel were £40,377 (2019 £36,593). The total average monthly number of employees, analysed by function was:

	<b>2020</b>	<b>2019</b>
General manager (full time)	1	1
Park rangers (full time)	3	3
Estate workers (full time)	2	2
Office manager (part time)	1	1
Education officer (part time)	1	1
Marketing officer (part time)	1	1
Operations manager (full time)	1	-
Cleaner (part time)	-	1

**10. Trustees remuneration and expenses**

The trustees received no remuneration, benefits or expenses from the Trust during the year (2019 none). There were no related party transactions during the year that require disclosure (2019 none).

**11. Tangible fixed assets**

	<b>Freehold Land and Buildings</b>	<b>Equipment</b>	<b>Motor vehicles</b>	<b>Total</b>
	£	£	£	£
(a) <b>Cost/valuation</b>				
At 31 March 2019	2,121,000	65,931	39,223	2,226,154
Additions	-	-	-	-
Revaluations	-	-	-	-
Disposals	-	(2,000)	-	(2,000)
At 31 March 2020	<u>2,121,000</u>	<u>63,931</u>	<u>39,223</u>	<u>2,224,154</u>
(b) <b>Depreciation</b>				
At 31 March 2019	24,140	55,045	34,185	113,370
Charge for year	15,070	2,401	1,258	18,729
Revaluations	-	-	-	-
Disposals	-	(719)	-	(719)
At 31 March 2020	<u>39,210</u>	<u>56,727</u>	<u>35,443</u>	<u>131,380</u>
(c) <b>Written down values</b>				
At 31 March 2020	<u>2,081,790</u>	<u>7,204</u>	<u>3,780</u>	<u>2,092,774</u>
At 31 March 2019	<u>2,096,860</u>	<u>10,886</u>	<u>5,038</u>	<u>2,112,784</u>

The freehold land and buildings are stated at valuation and the carrying amount under the cost model, would have been £2,718,316 (2019 £2,755,614). All tangible fixed assets are used for or to support charitable purposes.

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**Heritage assets**

The Trust owns and manages an area of about 650 acres that comprises parkland and tenanted farmland & buildings that constitute Cuerden Valley Park, as recorded in the title deeds of the properties. The original transfers from the Commission for the New Town include covenants of re-entry and ‘clawback’ where a change of use might be proposed. This, in effect, prevents the Trust from trying to raise funds from the sale of land. To the best of the Trust’s knowledge these covenants run for the ‘perpetuity period’ of 80 years.

In the earlier years of the charity, following discussions with the Trusts’ land agents, the assets had not been included as part of tangible fixed assets since no reliable cost information was readily available, nor were there any conventional valuation approaches that were sufficiently reliable. However, the Trust consulted its land agent and other valuers to see whether a valuation could be determined for the tenanted farmland & buildings and, as a result, these assets have subsequently been included at valuation in the accounts, less depreciation to date for the farm buildings, as part of the figure for freehold land and buildings under tangible fixed assets and are therefore no longer classified as heritage assets.

The farmland was valued by the independent chartered surveyors John Forrester in 2017 at £1,431,000 on the basis of its open market value. The independent chartered surveyors AJP Surveyors Limited valued the farm buildings in 2017 at a figure of £390,000 and valued the Visitor Centre in 2018 at £300,000 on the basis of their current values in use. The remaining parkland has not been capitalised since there is still no reliable cost information or valuation approach that can be applied to this asset. The loss on the revaluation of the freehold land and buildings is disclosed as gains/ (losses) on revaluation of fixed assets in the Statement of Financial Activities on page 11 of the accounts.

<b>12. Fixed asset investments</b>	<b>2020</b>	<b>2019</b>
	£	£
Listed investments	1,147,728	1,253,210
Equity investments in group undertaking	1	1
Loan to group undertaking	<u>-</u>	<u>25,000</u>
	<u><b>1,147,729</b></u>	<u><b>1,278,211</b></u>
<b>Listed investments</b>		
Market value at 1 April 2019	1,253,210	1,243,257
Additions	192,124	170,192
Disposal proceeds	(198,328)	(228,063)
Gains (losses) on disposal	9,658	55,064
Gains on revaluation	<u>(108,936)</u>	<u>12,760</u>
Market value at 31 March 2020	<u><b>1,147,728</b></u>	<u><b>1,253,210</b></u>
Historic cost at 31 March 2020	<u><b>1,103,817</b></u>	<u><b>1,100,364</b></u>
UK investments	681,740	702,453
Non-UK investments	<u>465,989</u>	<u>575,758</u>
	<u><b>1,147,729</b></u>	<u><b>1,278,211</b></u>

The market value of listed investments includes cash pending of £35,486 (2019 £32,965) held as part of the investment portfolio. All the listed investments are held to provide an investment return for the charity and are not programme related investments made primarily as part of the Trust’s charitable activities. At the year end the Trust’s listed investments included holdings of 108,140 units valued at £69,253 in the Jupiter Strategic Bond, 53,985 units valued at £65,160 in the Fidelity Strategic Bond Y Class, 65,000 units valued at £65,221 in the Royal London Sterling Extra Yield Bond and 80,000 units valued at £78,032 in the Sanlam Strategic Bond which exceeded 5% of the total market value of investments at 31 March 2020 and are therefore considered material in the context of the investment portfolio (2019 108,140 units valued at £70,107 in the Jupiter Strategic Bond, 53,985 units valued at £66,186 in the Fidelity Strategic Bond Y Class, 67,850 units valued at £73,695 in the Canadian Imperial Bank MTN Bond and 80,000 units valued at £86,992 in the Sanlam Strategic Bond).

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**Group undertaking**

The Trust owns the 1 issued ordinary share in Cuerden Valley Café Limited, a company incorporated in England and Wales, registered number 09864122, whose registered office is 4 Southport Road, Chorley PR7 1LD. The company has been set up to run the café in the Trust's Visitor Centre. At its year end on 31 March 2020 the aggregate amount of its capital and reserves was in credit by £69,336 (2019 £48,256). The company's aggregate assets and liabilities at the year-end were £92,459 (2019 £110,060) and £23,123 (2019 £61,804) respectively. The turnover for the period was £455,761 (2019 £393,242), the expenditure was £434,681 (2019 £344,335) and the profit for the period was £21,080 (2019 £48,907).

	<b>2020</b>	<b>2019</b>
	£	£
<b>13. Debtors</b>		
Trade debtors	685	1,052
Other debtors	3,755	4,091
Prepayments and accrued income	<u>34,680</u>	<u>24,476</u>
	<u>39,120</u>	<u>29,619</u>
<b>14 Creditors:</b> Amounts falling due within one year		
Trade creditors	7,457	26,144
Accruals and deferred income	14,445	17,601
Taxes and social security costs	<u>4,022</u>	<u>7,585</u>
	<u>25,924</u>	<u>51,330</u>

**15. Total charity funds**

<b>Unrestricted income funds</b>	<b>Expendable endowment</b>	<b>General funds</b>	<b>Revaluation, reserve</b>	<b>Total</b>
	£	£	£	£
Fund balances b/fwd at 1 April 2019	1,201,138	2,025,730	56,246	3,283,114
Income	-	258,862	-	258,862
Expenditure	-	(291,252)	-	(291,252)
Transfer	-	4,834	-	4,834
Revaluation	-	-	-	-
Gains and losses	-	9,658	(108,936)	(99,278)
Fund balances c/fwd at 31 March 2020	<u>1,201,138</u>	<u>2,007,832</u>	<u>(52,690)</u>	<u>3,156,280</u>

The unrestricted funds relate to the original endowment granted to the Trust for the maintenance of the parkland, together with further subsequent funds generated and invested for the same purpose. The Trust also received a further endowment during 2014 from the Homes & Communities Agency for the upkeep of a parcel of land situated on Sheep Hill Lane.

<b>Restricted income funds</b>	<b>Friends of CVP</b>	<b>Visitor Centre</b>	<b>Total</b>
	£	£	£
Fund balances b/fwd at 1 April 2019	-	174,309	174,309
Income	18,675	-	18,675
Expenditure	-	(3,557)	(3,557)
Transfer	(4,834)	-	(4,834)
Revaluation	-	-	-
Fund balances c/fwd at 31 March 2020	<u>13,841</u>	<u>170,752</u>	<u>184,593</u>

The restricted fund of £13,841 (2019 £0) represents income received by the Friends of Cuerden Valley Park which is earmarked for particular expenditure projects for the Trust and funds of £4,834 were transferred from the restricted fund for this purpose during the year. The restricted funds of £170,752 (2019 £174,309) represent donations and grants received for funding part of the cost of the new Visitor Centre. The directors consider that the resources of each fund are held in the appropriate form to meet the fund's requirements.

**CUERDEN VALLEY PARK TRUST**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**16. Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
	£	£	£
Fund balances at 31 March 2020 are represented by:			
Tangible fixed assets	1,922,022	170,752	2,092,774
Investments	1,147,729	-	1,147,729
Current assets	112,453	13,841	126,294
Creditors: amounts falling due within one year	<u>(25,924)</u>	<u>-</u>	<u>(25,924)</u>
 Total net assets	 <u>3,156,280</u>	 <u>184,593</u>	 <u>3,340,873</u>

**17. Share capital**

The company is limited by guarantee and does not have a share capital.

**18. Capital commitments**

At the year end the Trust had not entered into any contracts of a material nature which are not included in this year's accounts (2019 none).

**19. Pension commitments**

The Trust pays monthly contributions into a defined contribution scheme through the government's Nest scheme for its employees in general and also pays contributions to the individual personal pension schemes of some employees. The pension charge represents contributions payable by the Trust to the various schemes and amounted to £7,913 for the year (2019 £6,260) in respect of nine members of staff (2019 eight). At the Balance Sheet date, there were no unpaid contributions due by the Trust (2019 none).

**20. Contingent liability**

As a result of the expected cost of the sewer diversion around the Visitor Centre construction, the Trust was required to provide a bond for the work for United Utilities which was carried out and paid for by the Trust during the year ended 31 March 2018. A counter indemnity had been arranged with the Trust's bankers, The Co-Operative Bank, for the bank to countersign a deed of arrangement with United Utilities and an amount of £15,793 was deposited in a separately designated account for this purpose. The removal of the indemnity and the repayment of the deposit has now been arranged by the Trust since the latest year end.